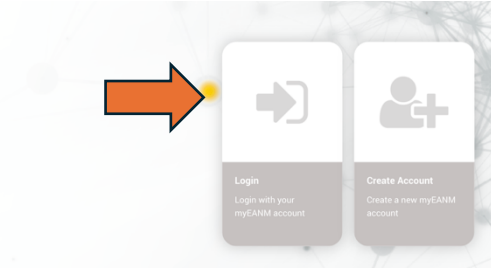


# BELNUC Group Registration

## „How to add another participant to your registration“

1. Go to the event & **Login**.



2. Go to „**Registration and booking of tickets**“.  
Click on **NEXT**.

Registration and booking of tickets

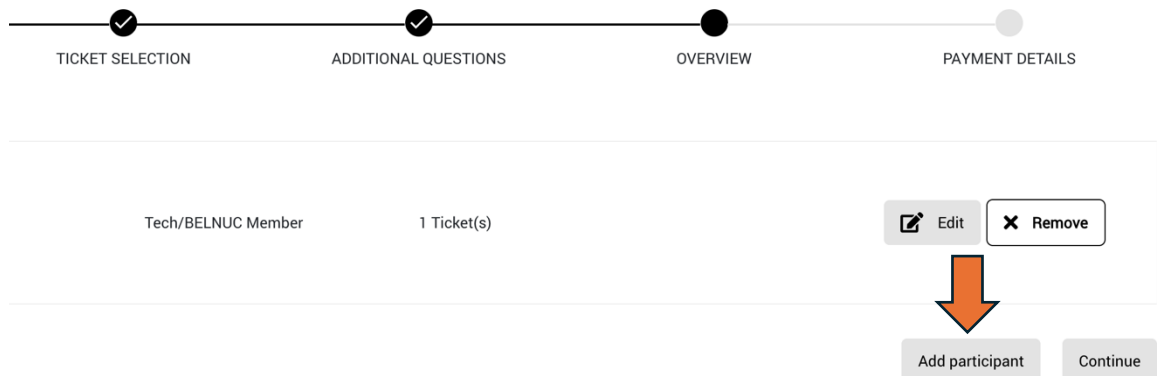
Register or book tickets for yourself



3. Fill out all the requested fields until you reach the section „**OVERVIEW**“.  
Use your own registration information / the information of the first person you want to register.



4. Click on „**Add participant**“ at the bottom of the page, if you want to add another participant.



# BELNUC Group Registration

## „How to add another participant to your registration“

5. Enter the **E-mail address** of the person you want to add to your order.

[← Back to registration start](#)

Register now for the congress



6. **Fill out all the information** requested about the person you want to add to your order. Click on **„Save“** to proceed with the registration.

Registration

Register now for the congress

Consent \*

I confirm to have the consent to use this persons data.


Firstname \*

Surname \*

Middle Name

Title

Department



7. Fill out all the requested fields until you reach the section **„OVERVIEW“**. Use the information of the person you want to add to your registration.



8. Repeat the process as often as required (steps 4 – 7).

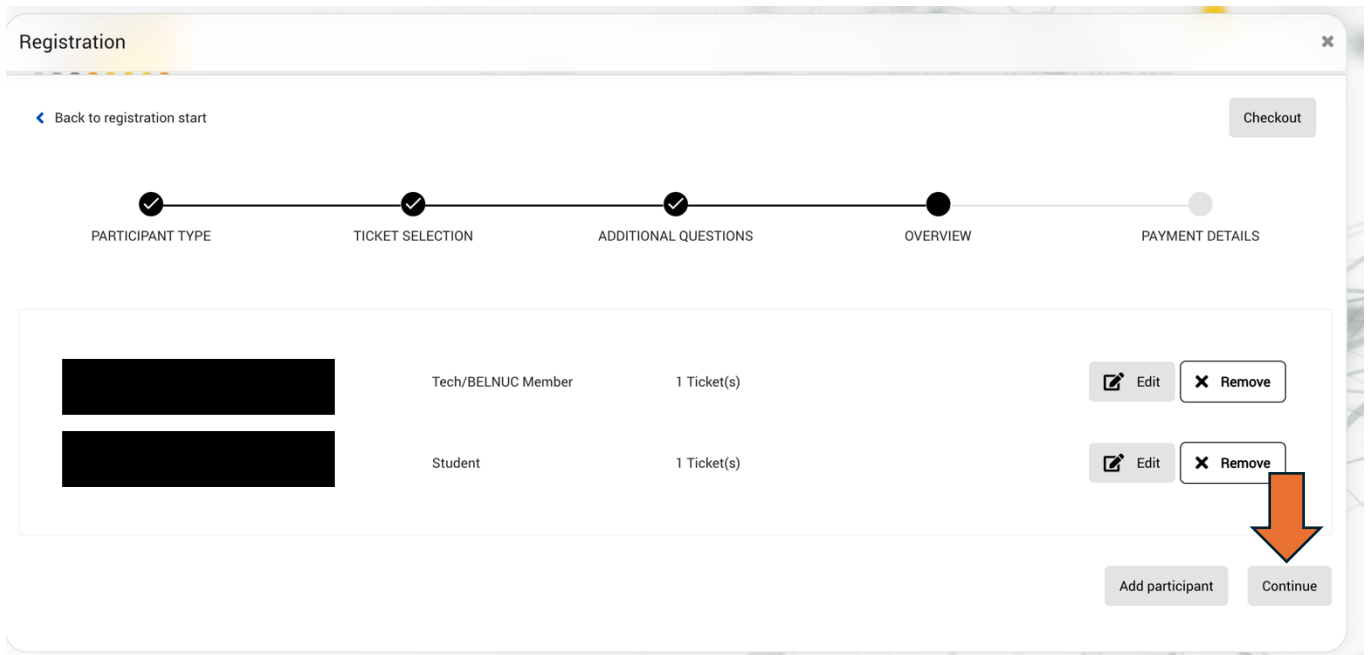
# BELNUC Group Registration

## „How to add another participant to your registration“

### 9. To Finish your registration:

Check your order in the registration overview.

Click on „**Continue**“ at the bottom of the page, if everything is correct.



Registration

← Back to registration start Checkout

Progress: PARTICIPANT TYPE (checked) → TICKET SELECTION (checked) → ADDITIONAL QUESTIONS (checked) → OVERVIEW (current) → PAYMENT DETAILS

[Redacted]	Tech/BELNUC Member	1 Ticket(s)	<a href="#">Edit</a> <a href="#">Remove</a>
[Redacted]	Student	1 Ticket(s)	<a href="#">Edit</a> <a href="#">Remove</a>

[Add participant](#) [Continue](#)

*Note: An orange arrow points to the 'Continue' button.*

### 10. Enter your invoice address & **choose your payment** method as usual.

Click on „**Pay now**“ at the bottom of the page to finish the registration process.



Progress: PARTICIPANT TYPE (checked) → TICKET SELECTION (checked) → ADDITIONAL QUESTIONS (checked) → OVERVIEW (checked) → PAYMENT DETAILS (current)

Invoice address

[Redacted Invoice Address]

TOTAL: 100.00 €

[Pay now](#)

*Note: An orange arrow points to the 'Pay now' button.*

**Thank you for your registration!**