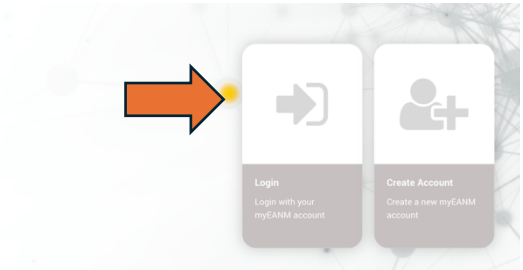
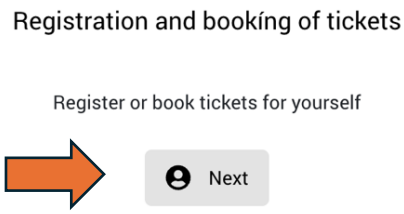
BELNUC Group Registration
„How to add another participant to your registration“

1. Go to the event & **Login.**

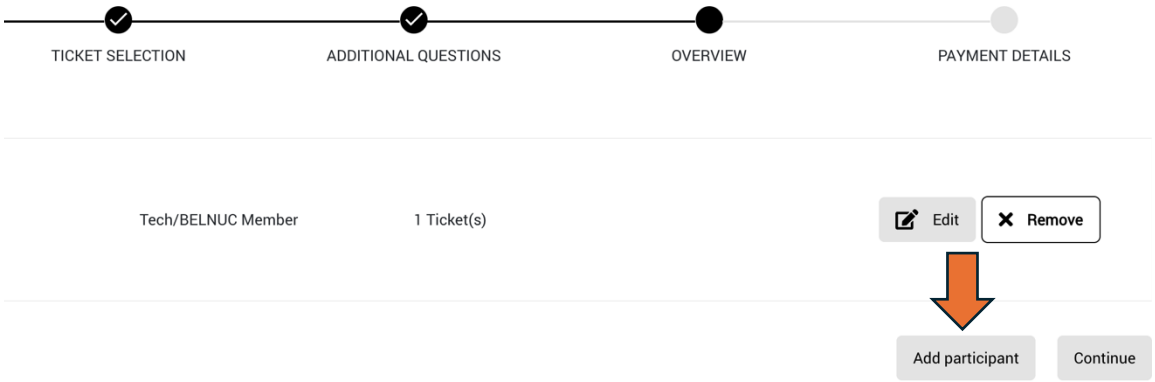


2. Go to **„Registration and booking of tickets“.**
   Click on **NEXT.**



3. Fill out all the requested fields until you reach the section **„OVERVIEW“.**
   Use your own registration information / the information of the first person you want to register.

4. Click on **„Add participant“** at the bottom of the page, if you want to add another participant.



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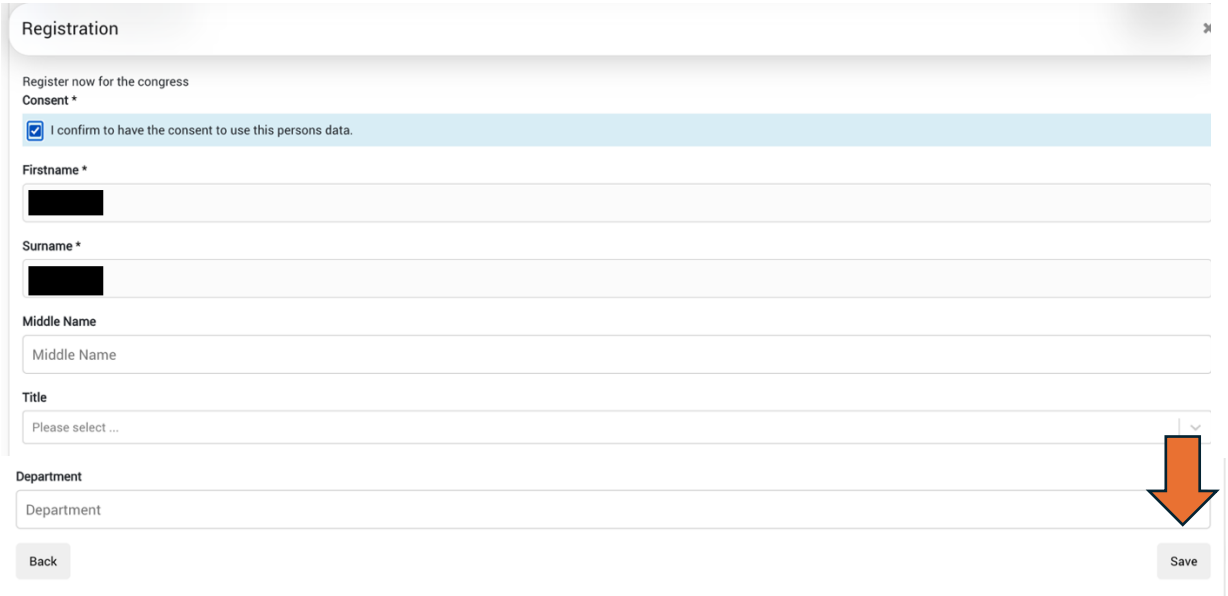
5. Enter the **E-mail address** of the person you want to add to your order.

6. **Fill out all the information** requested about the person you want to add to your order. Click on **„Save“** to proceed with the registration.



7. Fill out all the requested fields until you reach the section **„OVERVIEW“.** Use the information of the person you want to add to your registration.

8. **Repeat the process as often as required** (steps 4 – 7).

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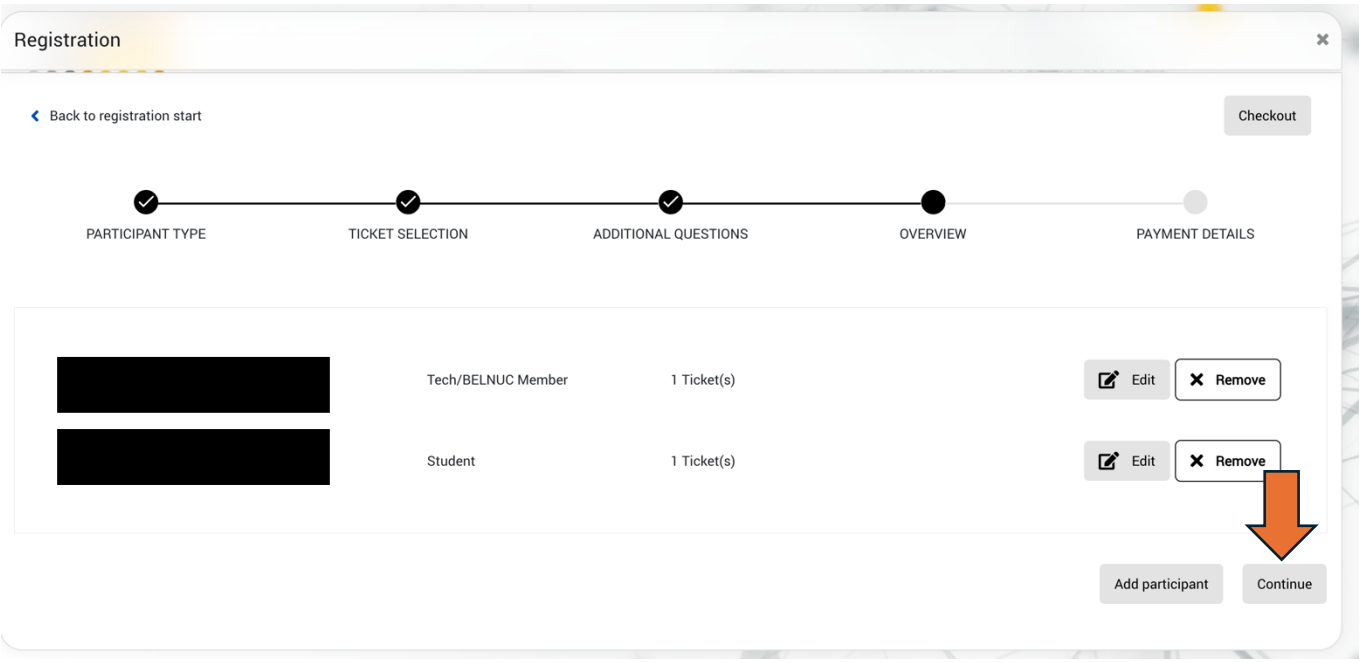
9. **To Finish your registration:**
   Check your order in the registration overview.
   Click on **„Continue“** at the bottom of the page, if everything is correct.



10. Enter your invoice address & **choose your payment** method as usual.
    Click on **„Pay now“** at the bottom of the page to finish the registration process.

Thank you for your registration!